

PETER RAYMOND

P H O T O G R A P H Y

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WEDDING BOOKING FORM

Wedding Date: Ceremony Time: "Sitting Down" Time:

Place of Ceremony:

Place of Reception:

Name of Bride:

Name of Groom:

Address:

Telephone: Email:

Coverage Required: Cost of Services (at time of booking):

A Booking Fee of **£150** is required to confirm a booking.
The **total balance** being due **21** days before the date of the wedding.

I wish to book Peter Raymond Photography for the wedding detailed above. I confirm that all the details are correct and I have read and accept the Terms & Conditions. I give permission for Peter Raymond Photography to use the resulting photographs for promotional purposes.

Client's
Signature..... Date.....

Booking Fee Received..... Signed.....

TERMS & CONDITIONS

1. If, after acceptance of the booking by the Photographer, the Customer wishes to alter the date, time or place of the booked appointment, it is necessary that written notice should be given to the Photographer. The Photographer is not bound to accept the alteration and will not be considered to have done so until written confirmation is given to the Customer. In the event of the Photographer being unable to accept the alteration, for whatever reason, he reserves the right to retain the booking fee, or transfer it at the Photographer's discretion.
2. In the event of failure by the Photographer to fulfil a booking in whole or part, for whatever reason, the responsibility of the Photographer to compensate the Customer is limited to the cost of the booked service at the time of booking.
3. In the event of cancellation, booking fees will not be refunded and will only be transferred at the Photographer's discretion. A cancellation must be notified in writing. Any cancellation made after the payment of the total balance will incur a £100 cancellation fee in addition to the booking fee being retained by the Photographer.
4. Failure by the client to pay the balance on the agreed date, for whatever reason, will be treated as a cancellation.
5. Payment of all extra attendance time, travel charges, parking fees and road/tunnel tolls incurred must be made to the Photographer prior to the submission of any images to the client.
6. The photographer's judgement on photographic style and the number of photographs taken, shall be deemed correct. Whether affected by changes of climate, the time made available to the photographer, the availability and cooperation of subjects, etc. The photographer will do his very best to honour requested photographs, but does not undertake to guarantee any specific picture nor incorporate any specific background, location or group arrangement. Photography during the ceremony is subject to the agreement of the clergy or registrar on the day.
7. Image files are supplied via download. It is the selected, optimised and artworked images that are included, in jpeg format - maximum size 3000 pixels by 2250 pixels. The files will be available to download for up to 60 days after the wedding date. It is the client's responsibility download and safely store the image files. If after their removal from the download site the client wishes to access the files, a £50 fee will be payable.
8. The copyright of all the photographs is retained by the Photographer under the 1988 Copyright Act.
9. Peter Raymond Photography will store names and wedding details on a private, internal database. These details will not be made available to any companies or any individuals outside of Peter Raymond Photography.
10. PRICES MAY BE SUBJECT TO INCREASE AND WILL THEREFORE BE CHARGED AT THE RATE CURRENT AT THE TIME OF INVOICING.